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VOLUNTEER APPLICATION (5/07/09)

Please Provide Addresses and Phone Numbers Where We May Contact You:

Name: _____	Home phone: _____
Address: _____	Work phone: _____
_____	Cell: _____
City, State, Zip _____	e-mail: _____

Have you previously volunteered with Literacy Nassau or Literacy Volunteers of America? _____ **If so, did you take a tutor workshop?** _____ **When?** _____

Volunteer Opportunities: [*Please circle all that interest you.*]

TUTOR-RELATED (these may require additional training)		Other Volunteer Opportunities	
Student Assessors	Interview and evaluate students using TABE and BEST Plus tests	Office Support People	Answer phones and perform other administrative activities including filing, copying, collating.
Curriculum Developers	Develop curricula and/or lesson plans for new structured programs. Develop programs or activities for tutors to use with their students.	Photographers	Use a digital camera to take pictures at LN events, training sessions, tutoring session &/or speaking engagements.
In-Service Training Presenters	Conduct in-service trainings on topics that range from improving tutor skills to general or life skills information for tutors and students.	Mailing Committee	Fold, stuff, label envelopes and/or seal and mail newsletters.
Corporate Advisory Council Members	For senior level managers and executives. Serve as ambassador, advocate, advisor for Literacy Nassau. Participate in resource development activities and events.	Technology Specialists	Provide technological guidance and/or support to Literacy Nassau staff and computer lab volunteers.

OTHER: _____ **(over)**

For reporting purposes only:

Are you a high school graduate? _____ Highest Level of Education _____

Age: 15-17 18-24 25-35 36-45 46-55 55-65 65+

Ethnic Group:

White Asian Black Hispanic Native American Other _____

Employment Status:

Full-time Part-time Seeking Employment

Retired Not in Labor Market Other: _____

Please Tell Us About Yourself:

Employer: _____

Profession/Occupation (current and/or past): _____

Interests/Hobbies/Additional Training/Other Areas of Expertise: _____

Computer Skills: _____

Other Languages Spoken Fluently: _____

Have you ever been convicted of a crime other than a minor traffic infraction? _____

Anything else you would like to share? _____

The information contained in this application is true and accurate to the best of my knowledge.

I understand that Literacy Nassau does not discriminate against anyone on the basis of race, religion, color, marital or familial status, ancestry or nationality, gender, age, disability, political beliefs, pregnancy, sexual orientation or preference, citizenship, veteran status, or any other unlawful condition.

I understand that all personal information collected by, on behalf of, or in the process of performing services for Literacy Nassau is confidential and for internal or reporting purposes only unless authorized in writing by the individual who has provided the information.

Signature _____ **Date** _____

Volunteers are the heart and soul of Literacy Nassau. Thank you for volunteering!

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